



HÔTEL  
SALOMON DE ROTHSCHILD  

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PARIS

# CONTENTS

## 01 A UNIQUE SETTING

## 02 THE ESSENTIAL STEPS

## 03 FLOOR PLANS AND DESCRIPTIONS

Datasheet  
Exterior spaces

## 04 LOGISTICS

Access and deliveries  
Simultaneous events  
Waste management

## 05 SERVICES

Inclusive services  
Additional exclusive services

## 06 SIGNAGE

Exterior banners  
Exterior panels facing the street

## 07 SAFETY

Fire safety

## 08 HOUSE RULES

Respect for the premises  
Precautions: our neighbours

## 09 CSR





# 01 A unique setting

**WELCOME TO THE HÔTEL SALOMON DE ROTHSCHILD**, a historic Parisian townhouse set amidst lush grounds in the heart of Paris's Golden Triangle !



Located just steps away from the Arc de Triomphe, the Hôtel **was built by the Rothschild family** in the late nineteenth century **on land once home to Honoré de Balzac**. The building became a listed historical monument in 2005.

Both elegant and resolutely modern, this unique venue is fully modular and can meet all your needs, accommodating from 100 up to 1,300 guests. Eight **fully-renovated** salons with between 65 and 120 m2 of floor space, plus a 500 m2 reception room fitted with the very latest audiovisual equipment, will allow you to plan any type of event imaginable.

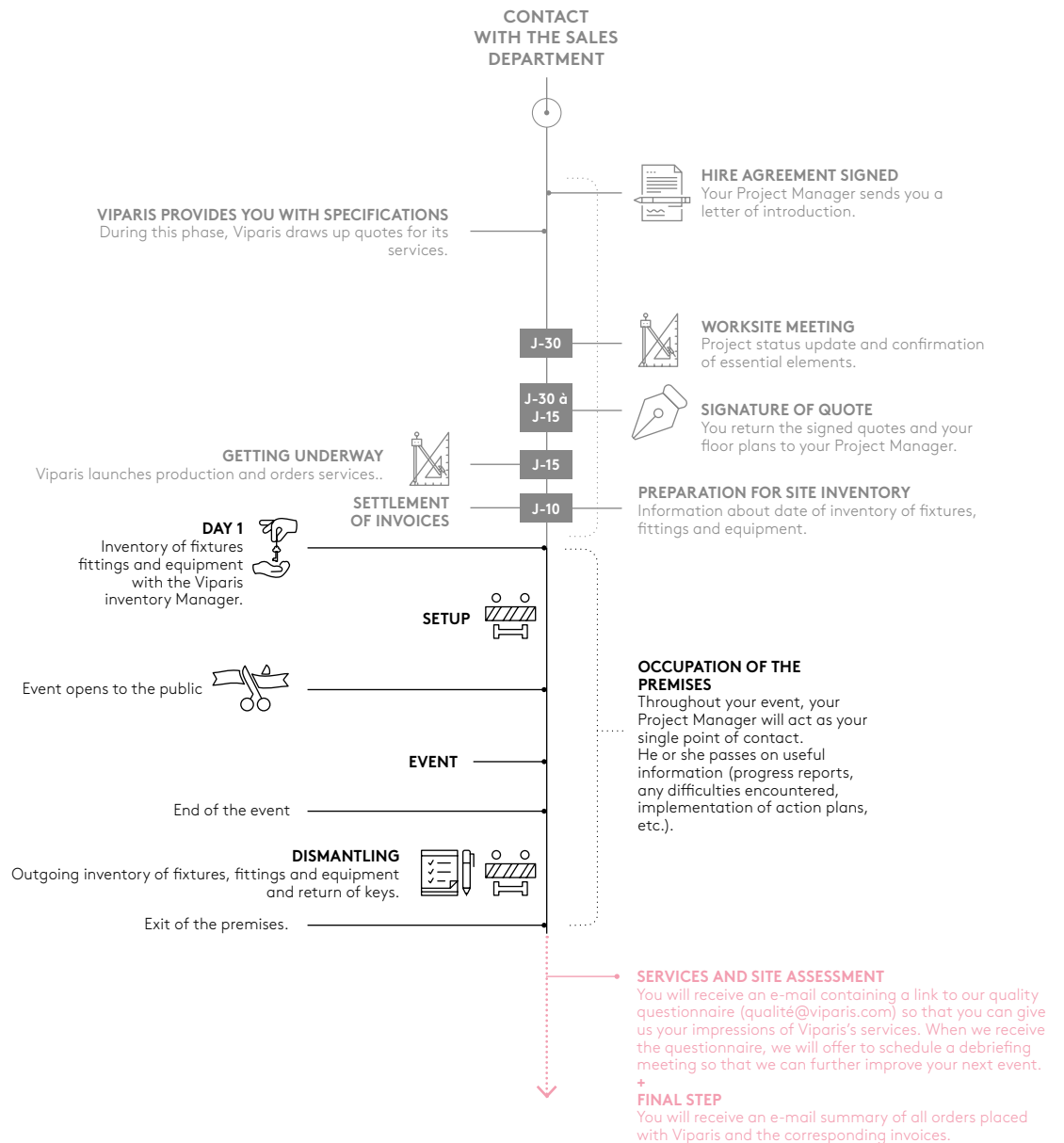
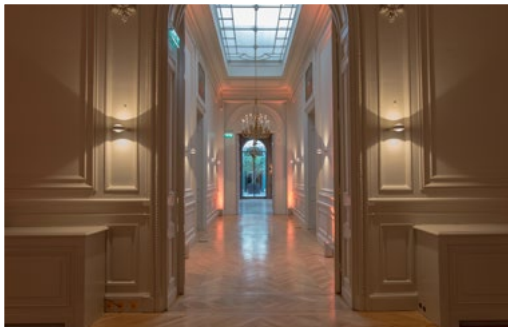


Our quality approach includes our customer-centred **Guest Attitude** policy and our commitment to providing your guests with an **unforgettable experience** at every stage of their visit. The entire Hôtel Salomon de Rothschild team is looking forward to welcoming you and putting our expertise to work to make your event a complete success.

Before we get started, however, this guide will provide you with the information that will help you plan a stress-free event. In its pages, you'll find all you need to know about our various spaces, services, rates, practical details and much more.

**This guide will help you make the most of the Hôtel Salomon de Rothschild.**  
**We're glad you're here!**

# 02 The essential steps



# FLOOR PLANS AND TECHNICAL specifications for each space



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PARIS

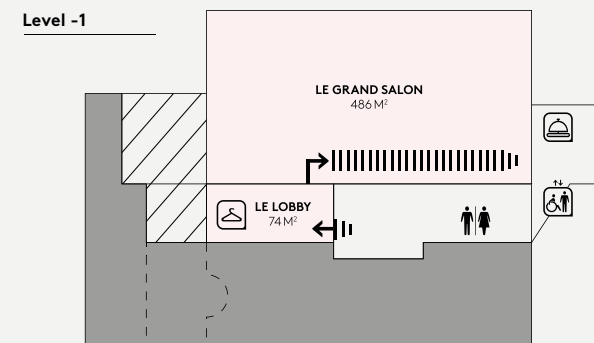
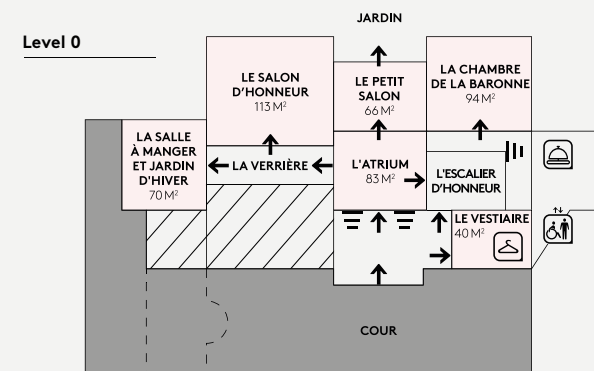
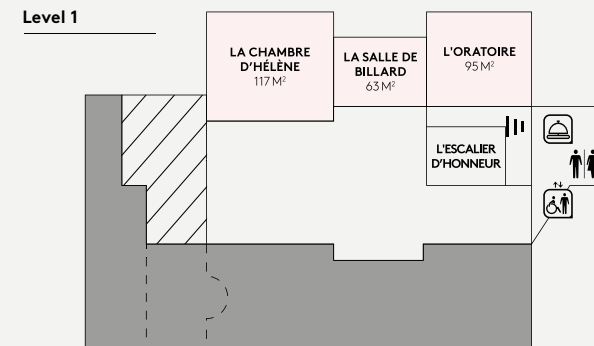
# 03 Datasheet

1,300 m<sup>2</sup>



Capacity*	Level	Surface (m <sup>2</sup> )	Max ceiling height (m)	Theatre	Classroom	Reception	Sit-down dinner
(MA) Le Grand Salon	-1	486	8	400	224	490	350
(WA) Lobby	-1	74	2.20	–	–	–	–
(MA) L'Atrium	0	83	12.30	–	–	–	–
(MA) La Chambre de la Baronne	0	94	4.58	80	40	185	60
(MA) Le Petit Salon	0	66	5.30	–	–	105	30
(MA) Le Salon d'Honneur	0	113	5.30	90	40	200	70
(MA) La Salle à Manger	0	70	5.28	–	24	130	50
(WA) Le Vestiaire	0	40	2.22	–	–	–	–
(MA) La Chambre d'Hélène	1	117	3.63	114	54	225	70
(MA) La Salle des Billards	1	63	4.30	–	–	120	30
(MA) L'Oratoire	1	95	4.05	82	36	185	60

(MA) = MULTIPURPOSE AREA, (WA) = WELCOME AREA, \* NO BIDDING



# EXTERIOR SPACES

## a very special feature

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### THE HÔTEL IS SET IN AN OASIS OF GREEN:

The Deer Park, the Small Park, the Foundation Park, the Courtyard  
**3,900 m<sup>2</sup>** of gardens, walkways and a courtyard that are maintained with the utmost  
concern for both the environment and the local residents.



## 03 Exterior spaces



280 m<sup>2</sup>

### The Small Park

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Accessible from the Petit Salon and the Dining Room

360 m<sup>2</sup>

### The Deer Park

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Accessible from the courtyard and the Small Park



3,900 m<sup>2</sup>

### The Public Garden

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Accessible from the Small Park





# LOGISTICS

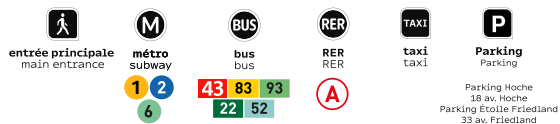


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SALOMON DE ROTHSCHILD  
PARIS

## 04 Access and deliveries

## HOW TO GET HERE

### Vehicle & car parks access



### Recommended car parks

Parking is prohibited on the premises of the Hôtel Salomon de Rothschild.

**Two public car parks are available in the immediate vicinity:**

Parking Indigo HOÛCHE

14 avenue Hoche (pedestrian exit at no.15)  
PARIS

Parking Indigo ÉTOILE FRIEDLAND

41 avenue de Friedland (pedestrian exit at no. 31)  
PARIS

## Public transport

Métro Line 1: ÉTOILE or GEORGES V station

Métro Lines 2 &amp; 6

RER A: ÉTOILE station

BUS: 22, 43, 52, 83, 93

### Access for persons with disabilities

Persons with disabilities can access the Hôtel from the main entrance on 11 Rue Berryer, 75008 Paris.

The entire site, both inside and outside, is accessible, with the exception of gravelled walkways that are not suitable for wheelchairs.

**Lift**

The lift for use by Viparis is located in the building's right wing.

It is not intended to be used as a goods lift, although some flexibility is granted during setup and dismantling periods, provided that the appropriate protective measures have been taken and that the site has given its prior approval:

Dimensions (including protective cladding):

Depth: 130 cm

Width: Door 90 cm / Interior 106 cm

Height: Door 200 cm/Interior 210 cm

Door diagonal: 216 cm

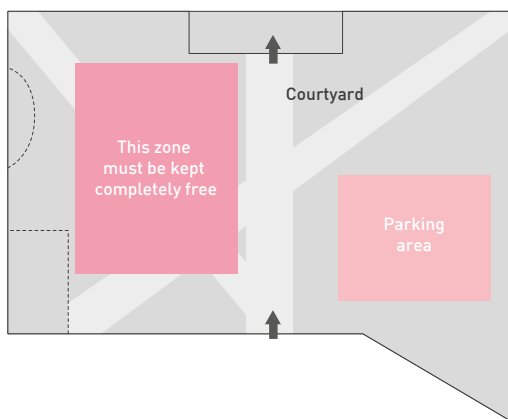
Maximum load: 625 kg/8 people

# 04 Access and deliveries

## DELIVERIES, OPENING HOURS AND PARKING

### Accessibility

Authorised vehicles	Maximum 20 m <sup>3</sup>
Height	2.70 m
Wight	2.20 m
Lenght	7 m
Opening hours	From 7 am to 8 pm Monday to Friday From 9 am to 8 pm on Saturdays, Sundays, holidays and holiday eves



### Useful tip

If the Vigipirate security plan is announced, all vehicles entering the site must be checked. Please provide us with your delivery/pickup schedule prior to the event (including company name, name of person in charge and the vehicle(s) registration).

### ACCESS TO THE COURTYARD IS STRICTLY REGULATED:

- Assembly point if the building must be evacuated.
- The courtyard is the only access and parking area for emergency vehicles.
- The courtyard is shared by all of the Hôtel's tenants, and it must be kept tidy and unobstructed.
- The lanes marked in pink are for access by persons with limited mobility; they must be kept unobstructed at all times.
- Temporary structures are forbidden in the courtyard; exemptions are possible upon request.
- The courtyard may only be used for loading and unloading.

During an event, up to 3 vehicles may park in the courtyard, subject to prior approval by Viparis and under certain conditions: drivers must be present (light vehicles only).

Any activity that takes place outside of the contractual opening times shall be billed at an hourly rate.

***All deliveries must be made at 11 rue Berryer 75008 Paris, via the Porte Cochère leading to the main courtyard.***

## 04 Simultaneous events

**VIPARIS IS THE PRINCIPAL LESSOR** of the Hôtel Salomon de Rothschild, however the site is **SHARED** with several companies and with the property's owner, the "Fondation des Artistes".

These companies enter the site via 11 rue Berryer and reach their offices located in the Hôtel's upper floors via the vestibule.

- Some areas are shared, and therefore accessible to all: the vestibule, the main staircase and the main courtyard.

The concrete walkways of the Cour d'Honneur allow those with disabilities to have access to the entire building. As a result, they must remain completely unobstructed.





## 04 Waste management

As part of our **ENVIRONMENTAL COMMITMENTS**, Viparis sorts waste and practices recycling.

Organisers and service providers **ARE RESPONSIBLE** for the waste they produce.

As the venue does not have skips, you must oversee all waste removal.  
For specific needs, we can arrange for the collection and recycling of your waste (please ask for a quote).

**To learn more:**

[www.viparis.com/fr/developpement-durable](http://www.viparis.com/fr/developpement-durable)



# SERVICES



HÔTEL  
SALOMON DE ROTHSCHILD  
PARIS

## 05 Inclusive services



### Technical infrastructure

- General lighting
- Hôtel façade exterior lighting (courtyard side)
- Air conditioning / heating / Electrical power supply from fixed wall sockets (power consumption included, provided that CSR commitments are complied with)

### Logistics, security & fire safety

Fire safety staff and equipment: one SSIAP2-qualified fire safety officer during setup, operation and breakdown, and one additional SSIAP1-qualified officer during the event

### Technical staff

- 1 site manager (12-hour shift)

### Fittings and furnishings

- Cloakroom for up to 500 persons, with racks, hangers and claim tickets (provided by Viparis) – staff and setup not included
- Viparis furniture: stage elements, chairs, tables, etc. (subject to availability – installation not included)

### Cleaning

- Standard cleaning of interior and exterior spaces at the end of the event
- Upkeep of washrooms during the event (1 staff member per hired floor)

### Wi-Fi

- Free Wi-Fi: 2.4 GHz connection, 2 Mbps maximum

## 05 Exclusive additional services

### **Building services and technical staff**

- Handling of fixed equipment (for hanging, patching, cabling, lighting, etc.) by Viparis
- 1 site manager (in addition to the 12 hours provided for in the hire agreement)
- Handling of Viparis furniture

### **Security**

- Additional fire safety staff and equipment
- Security services in compliance with the site's Safety Specifications, the type of event and how vehicle traffic and pedestrian flows are managed

### **Food service**

- Service provided by the venue's exclusive caterer

### **Internet, networks & telephony**

- Ethernet connections
- Customised Wi-Fi
- Dedicated data networks (VLAN, WLAN)
- Telephone lines and special lines

### **Cleaning**

- Supplementary and special cleaning services
- Cleaning of spaces during setup and dismantling
- Waste removal

### **Signage**

- Signage on infrastructure and existing supports

### **ADDITIONAL NON-EXCLUSIVE SERVICES**

- **Reception services** (hosts) and cloakroom staff
- **Valet parking**
- **Handling services** (not including Viparis's furniture)
- **On-street parking**
- **Furnishings / decoration**
- **Floral arrangements**
- **Hire of miscellaneous equipment** (computers, office equipment, walkie-talkies, etc.)
- **Furniture hire**
- **Security personnel**



# SIGNAGE



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PARIS

## 06 Signage

### EXTERIOR BANNERS

- **2 banners:**
- Four-colour digital printing at 900 dpi (one side only)
- **Type:** frontlit tarpaulin
- **Dimensions:** 1.35 x 4 m
- **Quantity:** 2 copies
- **Characteristics:** weighted base, finished sides
- Top edge: reinforced strap and grommets spaced 10 cm apart
- Rate includes installation and removal, please ask for a quote
- Request subject to owner's approval



### EXTERIOR PANELS (RUE BERRYER)

- **Two adhesive panels flanking the Porte Cochère**
- Four-colour digital printing at 1200 dpi (one side only)
- **Type:** removable adhesive vinyl
- **Dimensions:** 2.56 x 1.70 m
- **Finishing:** matt lamination, cut to size with 1 cm bleed
- Rate includes installation and removal, please ask for a quote



# SAFETY



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SALOMON DE ROTHSCHILD  
PARIS

## 07 Fire safety

- **Smoking and vaping are forbidden** within the building.
- For maximum **smoke extraction** efficiency in the Grand Salon, the smoke extraction vent must not, in any way, be obstructed by partitions, railings, platforms, etc. (see photo opposite).
- **The use of candles is strictly prohibited** in the building.
- Based on your event type and configuration, you may be required to implement **additional safety measures to protect guests** and **the venue** (additional fire extinguishers, fire safety staff, etc.).
- **A fire safety officer must certify** that all temporary structures and installations are in **compliance** with fire safety regulations.





# HOUSE RULES



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SALOMON DE ROTHSCHILD  
PARIS

# 08 Caring for the premises

## THE INTERIOR

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### Salons and other interior spaces

The Hôtel's fireplaces are strictly ornamental. They must not be used for fires. The firescreens must remain in place.

To protect the appearance of the walls or ceilings, nothing may be attached to them.

For tall temporary installations, only free-standing structures are allowed. Protective padding must be used for all contact points to maintain the condition of the parquet floors, woodwork and furniture.

### The conservatory

The Conservatory, located off the Dining Room, serves as an elegant light shaft. It is not open to the public. Upon request, however, the Conservatory may be used for simple installations – such as light displays or small exhibitions of art works – which shall be viewable only from the outside. These basic installations will be carried out by the Hôtel Salomon de Rothschild and its service providers.

### Chandeliers

The building's chandeliers are another listed feature. Under no circumstances may anything be hung from them. If required, they can be stored for an event. Removal is performed by a specialised firm and shall be invoiced to the organiser.

### Parquet flooring

The parquet floors are one of the Hôtel's elegant features. Organisers shall ensure that they are cared for. They are original and their load-bearing capacity varies. Further information can be found in the technical sheets for each salon. If the salons are used for dancing, protective flooring must be installed. To prevent damage to the floors, low-tack adhesive tape that does not leave marks when removed should be used. If this is not done and marks remain on the floors, restoration work will be invoiced to the organiser.

Lastly, due to their age, upkeep of the parquet floors requires specific products. The floors shall be cleaned only by the Hôtel Salomon de Rothschild and its service providers.

### Shutters

Only the Hôtel Salomon de Rothschild's staff may open and close the shutters, which are also a listed historic feature.

For safety and insurance reasons, the ground-floor shutters must be closed each evening, after the last guest has left. The alarm system will then be set.

Organisers who would like the shutters to remain open must pay for security services. This requires, at a minimum, the presence of a steward and an SSIAP2-qualified fire safety agent when the building is closed overnight.

### Tapestries and mirrors

The Hôtel's salons and corridors feature exquisite decorative elements such as mirrors and Aubusson tapestries. They contribute to the Hotel's elegance and may not be removed.

# 08 Respect for the premises

## EXTERIOR SPACES

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**Since the gardens are also a part of the listed property,** the lawn and plantings must keep their original appearance and must not be damaged in any way.

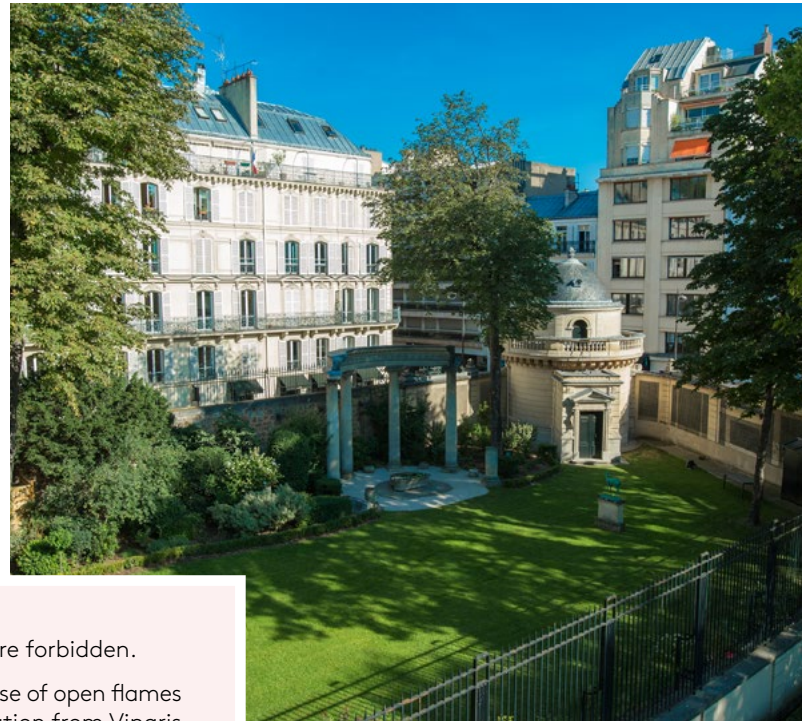
**The customer shall be liable** for any damage, and repairs shall be carried out by service providers selected by HSR.

**Prior permission** is required for any **event-related changes**, which must be in harmony with the general atmosphere and landscaping

The use of stakes is prohibited, but **ballasting is permitted** for stabilising tents and other structures.

The grounds are watered with an **automatic sprinkler system**. At the customer's request, this can be shut off.

The cost of **manual watering**, which is necessary under certain weather conditions, shall be invoiced to the organiser.



For guests' safety, fireworks and barbecues are forbidden.

However, in exceptional circumstances, if the use of open flames is required, it will be subject to prior authorization from Viparis and the Safety Officer. Any compensatory arrangements shall be made at the contractor's expense.

# 08 Precautions: our neighbours

**AN OASIS OF GREEN IN THE HEART OF PARIS'S 8th** arrondissement, the Hôtel is set in the midst of a residential neighbourhood. During events, organisers are asked to be respectful of the local residents.

## **Noise pollution and neighbourhood disturbances:**

The French Code of Public Health states that "no noise, in either a public or private place may, through its duration, repetition or intensity, disturb the peace of the neighbourhood or human health, whether the source of the noise is an individual, something in the individual's possession or an animal in his or her charge."

Any of the three criteria listed above constitutes disturbing the peace of the neighbourhood.

Regardless of circumstances, time of day or night, or type of soundproofing employed, law enforcement officers may report a public disturbance by simple aural observation. Nevertheless, officers generally base their assessments on what they understand to be an "abnormal neighbourhood disturbance".

## **The need to use equipment that is in compliance with current regulations:**

During live shows and musical evenings, organisers shall use appropriate sound equipment. For more information about this compliance, please refer to Decree No. 98 1143 of 15 December 1998, amended by Decree 2007-1467 of 16 October 2007 relative to provisions applicable to establishments and premises open to the public and regularly playing amplified music.

## **Rules governing setup and dismantling outside the building:**

To keep noise pollution to a minimum, setup and dismantling activities and equipment pickup must take place during certain time slots:

- During the week between 7 am and 8 pm
- On weekends, holiday eves and public holidays between 9 am and 8 pm

The contracting party will ensure that all service providers comply with these time slots and will make every effort not to disturb local residents (see also Access and deliveries).

## **Respect for the Hôtel's shared spaces:**

The Hôtel Salomon de Rothschild houses the prestigious Fondation des Artistes.

The Hôtel contains both common and private spaces. Also, the contracting party agrees to share the parts of the premises listed below:

The main courtyard, the entrance steps, the cloakroom, the double staircase, the main staircase, the gardens, the stairwells in the Hôtel's left and right wings, the ground-floor service entrance and the courtyard of the service wing.

Organisers must obtain permission from Viparis prior to any use of the public interior and exterior spaces.



## OUR CSR COMMITMENTS

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Since Viparis's founding in 2008, **sustainable development** has been one of our company's **core values**.

In 2009, Viparis signed the Diversity Charter, a bold pledge to fight discrimination and promote diversity within the workforce. In 2014, we developed our first sustainable development policy, the same year that we became the world's first events management company to be **ISO 20121 certified** for all its sites and activities.

In 2018, in a bid to bolster our commitment, we launched "**Better Events 2030**", a new sustainability policy based on a set of far-reaching goals for the year 2030.



## OUR CSR COMMITMENTS AT THE HÔTEL SALOMON DE ROTHSCHILD

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**In practical terms, our efforts to address these issues and those of our clients are reflected in the following initiatives:**

- **Reducing our carbon footprint by lowering our energy consumption and conserving resources:**

Our site uses district heating and cooling, thus reducing electricity consumption and CO2 emissions.

During setup and dismantling, we restrict the use of air conditioning and heating. When the venue is not in use, we use various means to prevent unnecessary energy use.

Centralized technical controls help us keep temperatures at optimum levels.

As a result of our investment strategy, 90% of the site is now fitted with LED light bulbs, which significantly reduces energy consumption.

To avoid wasting water, all of our washrooms have been fitted with water-saving aerators. We optimise how we water our green spaces in order to encourage deep rooting, and we also minimise evaporation by mulching.

Finally, a company-wide carbon footprint assessment (covering Scope 1, 2 and 3 emissions) is carried out each year to monitor our footprint and our policy's effectiveness.

- **By limiting and recycling waste:**

We sort our waste and optimise waste collection upon request.

We carefully monitor waste tracking slips with a view to drafting an action plan aimed at recovering 70% of our waste by 2030.

We oppose the use of single-use plastic.

We were the first Viparis venue to test cigarette butt recycling.

- **By combating food waste:**

Our approved caterer has partnered with Le Chaînon Manquant, a non-profit organisation that fights food waste.

We also work with La Tablee des Chefs, which collects and redistributes surplus food.

We are well positioned to help you implement these best practices.

## WELCOME TO THE HÔTEL SALOMON DE ROTHSCCHILD

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### • Support for biodiversity:

Our venue has implemented Viparis's Biodiversity Charter, which was signed in 2019.

It was drafted in accordance with the City of Paris's commitments in terms of the management of green spaces (zero pesticides, mulching, reasonable pruning, increasing the number of species on site, installation of two composters and nesting boxes in the near future, among others).

### • By offering a venue that is readily served by sustainable transport and accessible to people with disabilities (see page 10 - Access and delivery).

### • Sustainable partnerships:

Our group has a responsible sourcing policy and when selecting service providers we prioritise those with CSR commitments. These providers are assessed on a regular basis.

Our caterer is in the process of acquiring ISO 20121 certification and the catering agreement stipulates that it must develop a locally-sourced organic or seasonal offer, with special emphasis on the use of eco-designed or reusable containers.

Our audiovisual service provider is certified (PrestaDD, Prestataire de Service du Spectacle Vivant).

All our cleaning and maintenance service providers are committed to the principles of sustainable development. The most outstanding example of this is our cleaning company: it has an ethical charter, an environmental policy, an inclusion policy and is ISO 9001 and 14001 certified.

### • A comprehensive commitment:

Our employees are actively involved in sustainable development through a variety of initiatives. These include La cravate Solidaire, La Fresque du Climat, voting for a carbon offset project, sustainable development training and the appointment of an ambassador at each site to promote the group's sustainable development policy.

For customers who wish to assess their event's impact, Viparis, a member of UNIMEV, can provide them with Cléo, an application for calculating event performance.

In collaboration with Bureau Veritas, Viparis has developed the SAFE V label, a set of guidelines to ensure that events are both healthy and safe.

### To learn more:

[www.viparis.com/fr/developpement-durable](http://www.viparis.com/fr/developpement-durable)

For more information about the Safe V Guidelines, please consult the Organiser's Health Measures Guide.

# Contact

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[www.hotelsalomonderothschild.com](http://www.hotelsalomonderothschild.com)



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